



# Moorlands Primary School

*High Expectations, High Achievements, Challenge and Enjoyment for All*

## Separated Parents Policy

<b>Name of Policy Writer/Amendments</b>	<b>Date Written/Amended</b>	<b>Next Review Date</b>	<b>Approved by Governors</b>
Amanda Denney	June 23	June 25	July 23
Becky Freeman	June 25	June 27	July 25

## **Moorlands Primary School – Separated Parents Policy**

At Moorlands Primary School, we recognise that while some parents may be separated or divorced, both have a legal right to be involved in their child's education. Research shows that children thrive when the adults around them provide consistency, avoid conflict, and work together in the best interests of the child. We understand that family circumstances can be complex, and relationships may sometimes become strained or distant.

Our aim is to work positively and respectfully with all parents and carers to promote effective communication and inclusive family involvement.

### **Purpose of the Policy**

This policy outlines the expectations and responsibilities of separated parents, carers, the school, and its staff to ensure clear and consistent communication, and to support the best outcomes for the child.

### **Key Principles**

- **Parental Responsibility:**  
When a child is enrolled at Moorlands, the school records details of all adults with parental responsibility. We will presume this information is correct unless informed otherwise with supporting documentation (e.g., a court order or birth certificate).
- **Changes in Family Circumstances:**  
It is the responsibility of parents to keep the school informed of any changes to family circumstances, including:
  - Contact details
  - Collection arrangements
  - Emergency contacts
- **Communication:**
  - School newsletters, letters, and key information are made available on our website: [www.moorlandsprimary.org.uk](http://www.moorlandsprimary.org.uk)
  - Email communication is sent to addresses registered on **ParentPay**. Parents must ensure their email details are correct and up to date on ParentPay and notify the school office of any changes.
- **Parents' Evenings:**  
We hold **two parents' evenings per year**, and offer **one appointment per child** at each event. Both parents are welcome to attend. Due to capacity, we are unable to offer separate appointments for each parent.
- **Sharing Information and Documents:**
  - Both parents are legally entitled to access their child's educational records and progress reports.
  - Progress reports are sent to the parent with whom the child resides, with the expectation that this will be shared with the other parent.
  - If the non-residential parent would like a copy of the report, they may request this in writing and it will be provided via email.
- **Photographs, Tickets, and Miscellaneous Matters:**  
Parents are expected to liaise with one another over issues such as school photograph orders, performance tickets, and other similar matters.
- **Collection from School:**  
Both parents have the legal right to collect their child from school unless a **court order** states otherwise. The school may use discretion in certain circumstances where safeguarding concerns arise, always prioritising the welfare of the child.

### **Equal Opportunities**

Moorlands Primary School fully upholds the expectations set out by Kirklees LA to promote equality, justice, and mutual respect. We are committed to fostering tolerance and inclusion across:

- Faith and belief (or lack thereof)
- Race and ethnicity
- Gender and sexual orientation
- Age and disability
- All other protected characteristics under the Equality Act 2010

We promote these values through our curriculum, school ethos, enrichment activities, and community involvement.

### **Mental Health and Wellbeing**

We are committed to promoting positive mental health and wellbeing for all members of our school community—pupils, staff, and families. This includes:

- Whole-school approaches to support emotional wellbeing
- Targeted interventions for vulnerable pupils
- Early identification and appropriate responses to mental health concerns
- Creating a safe, stable, and inclusive school environment

We aim to ensure that children affected by mental ill health, whether directly or indirectly, are supported with compassion and understanding.