



# **Moorlands Primary School**

*High Expectations, High Achievements, Challenge and Enjoyment for All*

# **Charges and Remissions Policy**

<b>Name of Policy Writer/Amendments</b>	<b>Date Written/Amended</b>	<b>Next Review Date</b>	<b>Approved by Governors</b>
Anna Bartys	March 2018	March 2020	March 2018
Amma Bartys	March 2020	March 2022	March 2020
Anna Bartys	April 2021	April 2022	27 <sup>th</sup> April 2021
Anna Bartys	April 2022	April 2023	26 <sup>th</sup> April 2022

## Introduction

This policy is based on advice and guidance from the Department of Education (DfE) on charging for school activities and the Education Act 1996, sections 449 to 462 of which set out the law on charging for school activities in England.

## Definitions

- **Charge** - A fee payable for specifically defined activities.
- **Remission** – The cancellation of a charge which would normally be payable.

## Rationale

The school recognises the principle of free school education for all children. We promote and provide enhancement activities as part of a broad and balanced curriculum. The school may ask for contributions from parents for such activities which are provided both within and outside the school day. If funds are not raised enhancement activities could be cancelled.

## Objectives of Charging Provision

1. To maintain the right to free school education.
2. To establish that activities offered wholly or mainly during normal teaching time should be available to all pupils regardless of their parent's ability or willingness to meet the costs.
3. To emphasise that there is no statutory requirement to charge for any form of education or related activity but to give LAs and schools the discretion to charge for optional activities provided wholly or mainly out of school hours.

## Guidelines

### No charge will be levied for:

- Baking ingredients
- Sewing materials
- Materials used for design technology, art, or craft
- Swimming tuition, entrance, and transport costs
- Instrument/vocal tuition which is part of the national Curriculum in which the whole class participates i.e., Ukulele.

### Voluntary contributions will be asked for:

- Fund raising activities e.g., sponsored events
- School visits to cover transport costs and entrance to museum, theatres etc., plus a contribution towards insurance
- Class visits to cover transport costs and entrance fees as above plus a contribution to insurance

- Transport provided in school hours to carry pupils between the school and a local activity

## **NB**

1. If sufficient contributions are not forthcoming to cover the total cost of such a visit, then the visit will be deemed unaffordable and therefore will be cancelled.
2. At the current time an annual amount is paid for insurance from school funds which covers day visits, this may change in the future.

## **Notes on Contributions**

Contributions may be made in order to support any activity in or out of school hours, residential or non-residential.

Charges will be requested for:

- Social events, concerts, theatre visits
- Board, lodging and transport costs for residential visits

## **Damage or loss of school/ Kirklees books/ equipment**

Parents are asked to make a contribution towards replacing damaged or lost school property caused wilfully or negligently by their children.

## **Remissions**

Families of Pupil Premium children and parents suffering financial hardship will be entitled to support with the cost of trips and clubs to enable them to participate. This will be decided on an individual basis at the discretion of the Headteacher. They should contact the Headteacher to discuss further.